



DISBURSEMENT REQUEST
Christ the King Church of Fox Valley
336 McKee Street, Suite A
Batavia, Illinois 60510

Date requested: _____

Date needed by: _____
Please allow 10 days for check processing

To Treasurer:

Please issue check in the amount of \$ _____ [Receipt(s) attached]

For payment of _____

Prepare check payable to: _____

Check will be picked up at the church office **OR** Bring check to church **OR**

Mail check to this address: _____
(Street Address)

(City, State, Zip code)

Department or Ministry: _____

Requested by: _____

Phone Number: _____

Account Number: _____

By Approval of: _____
(Must be different from "Payable To")